

# **PENSION POLICY AND INVESTMENT COMMITTEE**

**Work Plan**

**2020/21**

Date of Meeting	Items	Title of Report / Presentation	Contact Officer
June 2020	1	Members Training – Roles and Responsibilities in LGPS and Investment Strategy	
	2	Quarterly Performance Reporting of Fund Managers and update on emerging /current issues	Pension & Treasury Manager
	3	Quarterly Administrative Key Performance Indicators Report	Pension Manager
	4	Annual Review of Investment Strategy Statement and Funding Strategy Statement	Pension & Treasury Manager
	5	Receive Compliance Checklist for the Pensions Regulator Code of Practice	Pension & Treasury Manager/Pensions Manager
	6	Review of Draft Annual Report	Pension & Treasury Manager
	7	Review of Pensions Administration Policy	Pensions Manager
September 2020	1	Members Training – Index Linked Assets / Private Debt	
	2	Quarterly Performance Reporting of Fund Managers and update on emerging /current issues	Pension & Treasury Manager
	3	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	4	Review of actuarial services	Pension & Treasury Manager
	5	Review of investment advice services	Pension & Treasury Manager
	6	Review of Governance Compliance Statement	Pension & Treasury Manager
	7	Noting of Audit Outcome and Approval of Annual Report and Accounts	Pension & Treasury Manager
	8	Pension Administration Strategy Review	Pensions Manager
	9	Review London CIV services and Report on LCIV update and development	Pension & Treasury Manager

November 2020	1	Members Training – Index Linked Assets / Private Debt	Various
	2	Quarterly Performance Reporting of Fund Managers and update on emerging /current issues	Pension & Treasury Manager
	3	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	4	Review of custodian service	Pension & Treasury Manager
	5	Review of Risk Register	Pension & Treasury Manager
	6	Receive TPR Compliance Checklist	Pension & Treasury Manager/Pensions Manager
	7	Review of Reporting Breaches Policy and Conflicts of Interest Policy	Pension & Treasury Manager
	8	Receive report on GMP	Pensions Manager
March 2021	1	Members Training	
	2	Quarterly Performance Reporting of Fund Managers and update on emerging /current issues	Pension & Treasury Manager
	3	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	4	Report and approval of valuation outcome	Pension & Treasury Manager
	4	Report on Fund Managers performance and costs	Pension & Treasury Manager
	5	Review of Communications Policy Statement	Pensions Manager
	6	Report on Corporate Governance, Stewardship, Engagement & Share Voting	Pension & Treasury Manager
	7	Review of Training Policy	Pension & Treasury Manager
	8	Carbon Footprint Audit	Pension & Treasury Manager
	9	PPIC and Pension Fund Work Plan and Budget 2020/21	Pension & Treasury Manager

